

27 June 2019
Our ref: 5397629

Thank you for your request received on 4 June 2019, for the following information:

I'm currently doing some research, please can you advise on the following:

- ☐ **What procurement system do you use? And is this also where you publish tenders?**
- ☐ **Do you publish tenders anywhere else, if so where?**
 - a) For example, your website, Contracts Finder etc**
- ☐ **How much do you pay per annum for your procurement software?**
- ☐ **What are the contract start and end dates with the provider and when will the next tender become available?**
- ☐ **How long have you used this software for in total?**
- ☐ **What are the purchasing rules of your organisation?**
 - a. For example - £0-£10,000 (3 quotes), £10,000+ public notification etc.**

Many thanks for taking the time out of your day to help with my enquiry.

We have processed this request under the Freedom of Information Act 2000.

Response

I can confirm that London Borough of Barnet holds the information you requested.

However, we consider that the following exemptions apply to some of the information requested. The remaining information is not withheld and is below

What procurement system do you use? And is this also where you publish tenders?

Curtis Fitch www.barnetsourcing.co.uk. Yes tenders are published on this system

Do you publish tenders anywhere else, if so where?

a) For example, your website, Contracts Finder etc

Contract Finder National Notice is released for requirements above £25,000 that are not subject to framework access, approved supplier list

- How much do you pay per annum for your procurement software?

Procurement Software is delivered as part of the CSG Procurement core service; therefore there is not a separate license cost for this to the Council. The contract dates are as per the CSG contract.

- What are the contract start and end dates with the provider and when will the next tender become available?

The CSG Contract London Borough of Barnet hold with Capita began in 2013 and runs for 10 years until 2023. Details of the contract can be found here:

<https://open.barnet.gov.uk/dataset/customer-and-support-group-csg-contract>

How long have you used this software for in total?

Since 2013.

- What are the purchasing rules of your organisation?

a. For example - £0-£10,000 (3 quotes), £10,000+ public notification etc.

£0-£9,999 reasonable means of selection, two written estimates service area budget authorisation,

£10k-£181,301k competitive quotation released to minimum of two suppliers;

£181,302k and above service/supply OJEU tender,

up to £4,551,412 Works ITQ competitive quotation; £4,551,513 and above Works OJEU tender

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management

Team (FOI) The London Borough of Barnet, North London Business Park, Oakleigh Road South, London, N11 1NP

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.