

3 July 2019
Our ref: 5396028

Thank you for your request received on 14 June 2019, for the following information:

Dear Sir or Madam

Under the Freedom of Information Act, please could you provide me with the following information:

- * The number of notifications of removal from school roll (e.g. completion of notification forms) made to the local authority in each of the following school years, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 to date, broken down by school.**
- * The number of notifications of removal from school roll made to the local authority in each of the following school years, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 to date, broken down by the reason given for removing the child from the school roll.**
- * The number of child missing education (CME) referrals made to the local authority in each of the following school years, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 to date.**

Please provide the information as a CSV or spreadsheet file.

We have processed this request under the Freedom of Information Act 2000.

Response

Under the Freedom of Information Act, please could you provide me with the following information:

- The number of notifications of removal from school roll (e.g. completion of notification forms) made to the local authority in each of the following school years, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 to date, broken down by school.***
- The number of notifications of removal from school roll made to the local authority in each of the following school years, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 to date, broken down by the reason given for removing the child from the school roll.***
- The number of child missing education (CME) referrals made to the local authority in each of the following school years, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 to date.***

Please provide the information as a CSV or spreadsheet file.

In respect of your recent enquiry for information under the provisions of the Freedom of Information Act, the information that you asked for cannot be provided within the statutory 18-hour limit because of the time it would take to collaborate the data. We would need to read the files of every child removed from the school roll and then break it down into reason for removing child from school roll.

We have approximately 2,500 off-roll forms per year (not excluding forms from private schools). It would take approximately 10 minutes to review each case. 2500 files x 10 minutes = 25,000 minutes (417 hours). This would then have to be repeated for each year requested. We have therefore decided to refuse your request, please see Refusal notice (Section 12) below.

Refusal Notice

Section 12 of FOIA states that the council does not have to comply with a request for information if the cost of compliance exceeds the appropriate limit of £450 calculated at £25 per hour with a limit of 18 hours. The appropriate limit relates strictly to the process of determining whether the information is held; locating, retrieving and extracting the information, or a document containing it.

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information

Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.