



London Borough of Barnet,
2 Bristol Avenue,
Colindale,
London NW9 4EW
17 July 2019
Our ref: 5404128

Thank you for your request received on 19 June 2019, for the following information:

I want to submit a request for some information from the organisation, in relation to their contract's register.

The contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

- 1. Contract Reference**
- 2. Contract Title**
- 3. Procurement Category**
- 4. Supplier Name**
- 5. Spend (Total or Annual)**
- 6. Contract Duration**
- 7. Contract Extensions**
- 8. Contract Starting Date**
- 9. Expiration Date**
- 10. Contract Description [Please provide me with as much detail as possible.]**
- 11. Contact Owner (Full contact details if possible.)**
- 12. CPV codes/ProClass**
- 13. Contract Reference**

IMPORTANT

1. For those organisation planning to make an exemption around the spend, I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

2. If the organisation has a CRM system or a similar system there should be a facility to download and extract contract data.

3. You may forward me a Weblink to a portal to download the contract register, please make sure all of the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all of their contracts.

Please do not think that this is the only information I require if you could provide me with more information that would be great.

Contract Data/API Contact Details

14. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API 'a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.')

Please provide me with the contract's register file in an excel format.

We have processed this request under the Freedom of Information Act 2000.

Response

I can confirm that London Borough of Barnet holds the information you requested.

However, we believe that the exemptions detailed below apply to some/all the information you requested and so we are withholding that information. Please see the Refusal Notice below.

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We consider that the absolute exemption set out in Section 21 (Information accessible by other means) applies to the information requested because the information requested is already reasonably accessible elsewhere.

Q1-Q10 can be found at the following link <https://open.barnet.gov.uk/dataset/barnet-contracts-register-2018-19>

Q11. The organisational structure can be found at the following link:
<https://www.barnet.gov.uk/your-council/about-council/barnet-council-management-structure>

<https://www.barnet.gov.uk/your-council/finance-funding-and-pensions/procurement-tenders-and-contracts>

Contact Email: Procurement@barnet.gov.uk

Q12. CPV codes/ProClass - Information not held

Q13. Contract Reference - same information as Q1

Q14. In regards to "API" in relation to a Contracts Register. information not held

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.