



London Borough of Barnet,  
2 Bristol Avenue,  
Colindale,  
London NW9 4EW  
13 September 2019  
Our ref: 5566314

Thank you for your request received on 20 August 2019, for the following information:

**My FOI request concerns council expenditure on refreshments between 1st January 2018 and 31st December 2018.**

**Please can you tell me how much was spent on tea and biscuits at council committee meetings over the course of the year?**

**What type of biscuits and brand of tea were supplied?**

**If the information is held centrally and will not exceed cost requirements, could you please provide me with the equivalent figures for departmental meetings too?**

Thank you for your time. Please let me know if you require any further information.

We have processed this request under the Freedom of Information Act 2000.

## **Response**

The council holds the information requested and it is attached/ the answers to your questions are below

***My FOI request concerns council expenditure on refreshments between 1st January 2018 and 31st December 2018.***

***Please can you tell me how much was spent on tea and biscuits at council committee meetings over the course of the year?***

The Council does not provide tea or biscuits at Council Committee meetings.

***What type of biscuits and brand of tea were supplied?***

N/A

***If the information is held centrally and will not exceed cost requirements, could you please provide me with the equivalent figures for departmental meetings too?***

Information not held in format requested, there is no specific budget code for Tea and Biscuits so each hospitality event would have to be reviewed and the invoices checked as to whether Tea and Biscuits were served.

### **Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

### **Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

### **Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.