

22 January 2020

Our ref: 5981164

Thank you for your request received on 21 January 2020, for the following information:

I am writing to you for assistance in obtaining your local authority's advice to local authority maintained schools in setting pay in the light of those reforms. This is a crucial aspect of our study because it will help improve our understanding of what is going on in each local authority and how this differs across England.

I would be very grateful if you could provide me with the following information from your local authority as the local education authority ('the Council' below):

- 1. In each year between 2013 and 2017 (inclusive), did the Council provide a model teacher pay policy for local authority maintained primary and secondary schools? If yes, please enclose the electronic version of these model pay policies for each year. (In case there were separate model pay policies for primary and secondary schools, please provide both for each year.)**
- 2. The dates (month and, if possible, day) in each year between 2010 and 2017 when local authority maintained primary and secondary schools learn about their grant income (allocated by the Council among schools it maintains from block grants received from the central government) for the next school year.**

It would be very helpful if you were able to provide this information in electronic form (text or table format). If you also provide any attachments we can manage any of .docx, .doc and .pdf files.

If the cost of providing this information exceeds the cost of compliance limits identified in Section 12 we would be grateful for your advice and assistance in refining the request so that the costs do not exceed the statutory limits. I understand that under Section 16 of the Act councils are used to offering such advice.

If you have any queries please don't hesitate to contact me via email or phone and I will be very happy to clarify what I am asking for and discuss the request

We have processed this request under the Freedom of Information Act 2000.

Response

I am writing to inform you that we have searched our records and the information you requested is not held by London Borough of Barnet.

School's pay policies are devised by the schools and there is no corporate template. It would be hard to enforce such a requirement given that there are a number of School's HR provider's, all giving advice to schools on their pay policies from their own perspective.

Therefore, we are unable to answer your questions as firstly we do not hold a corporate pay policy and secondly, we do not hold the information of settlement dates.

If you are dissatisfied with the response in any way, there is a complaints process which can be found at **Annex A**.

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.

Annex A – Making an appeal

If you are dissatisfied with the way in which your information request has been dealt with you can request an internal review by emailing the Council's Data Protection Officer email: data.protection@barnet.gov.uk (Please quote the reference number above) or by writing to:

The Data Protection Officer

Information Management Team

London Borough of Barnet

North London Business Park

Oakleigh Road South

London N11 1NP

If you remain dissatisfied with the outcome of the review you have a further right of appeal to the Information Commissioner, who regulates the implementation of the Data Protection Act 2018. The Commissioner can be contacted at the following address:

Information Commissioner's Office

Wycliffe House Water Lane

Wilmslow

Cheshire

SK9 5AF

website at www.ico.gov.uk.

Email: casework@ico.org.uk

Telephone: 0303 123 1113

Textphone: 01625 545860

Monday to Friday, 9am to 4:30pm

You can also chat online with an advisor.

There is no charge for making an appeal.

