

22 January 2020  
Our ref: 5953664

Thank you for your request received on 10 January 2020, for the following information:

**I am writing to you today regarding the procurement of First Aid Training services within the council/ This could be namely 'First Aid at Work', 'Emergency First Aid at Work', 'Paediatric First Aid', 'Emergency Paediatric First Aid', or other related training that distinctly includes the phrase 'First Aid'.**

- 1. Was the provision of the above training the subject of a framework or contract process?**
- 2. Could you provide a list of Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages\***
- 3. Contract values of each framework/contract (& any sub lots), year to date**
- 4. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?**
- 5. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?**
- 6. Who is the senior officer (outside of procurement) responsible for this contract?**
- 7. Could you advise what the local authority pay for the following training at the council:  
'First Aid at Work', 'Emergency First Aid at Work', 'Paediatric First Aid', 'Emergency Paediatric First Aid', or other related training that distinctly includes the phrase 'First Aid'. I understand that this can be paid for on the basis of a per person cost, or a per course cost. Could you please denote which of these is appropriate to the current rate paid.**
- 8. How many individuals were trained and how many training courses delivered for the following courses: 'First Aid at Work', 'Emergency First Aid at Work', 'Paediatric First Aid', 'Emergency Paediatric First Aid', or other related training that distinctly includes the phrase 'First Aid'.**
- 9. If this training has been the subject of a procurement process can you**

**please provide me with a copy of the successful / winning tender.**

**\*For clarity, the details of the successful and unsuccessful suppliers are kept in the strictest confidence. These details are used only to contact and support suppliers regarding their bidding activity for the relevant contracts.**

We have processed this request under the Freedom of Information Act 2000.

## **Response**

I am writing to inform you that we have searched our records and although we hold some of the information requested, some is not held by London Borough of Barnet because Training is arranged by the team manager on an ad-hoc basis if a worker is required to have First aider training for their role outside of the Barnet buildings. We do not keep lists of companies who competed for a tender. We do not give data out to any 3rd parties.

We have provided answers to your request below showing where we do not hold the information requested.

1. Was the provision of the above training the subject of a framework or contract process?

**No**

2. Could you provide a list of Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages\*

**N/A data not held**

3. Contract values of each framework/contract (& any sub lots), year to date.

**N/A**

4. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?

**N/A**

5. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?

**N/A see below.**

6. Who is the senior officer (outside of procurement) responsible for this contract? **N**

**/A see below**

7. Could you advise what the local authority pay for the following training at the council: 'First Aid at Work', 'Emergency First Aid at Work', 'Paediatric First Aid', 'Emergency Paediatric First Aid', or other related training that distinctly includes the phrase 'First Aid'. I understand that this can be paid for on the basis of a per person cost, or a per course cost. Could you please denote which of these is appropriate to the current rate paid.

**See below**

8. How many individuals were trained and how many training courses delivered for the following courses: 'First Aid at Work', 'Emergency First Aid at Work', 'Paediatric First Aid', 'Emergency Paediatric First Aid', or other related training that distinctly includes the phrase 'First Aid'.

**See below**

9. If this training has been the subject of a procurement process can you please provide me with a copy of the successful / winning tender.

**No. We do not give out third party data.**

\*For clarity, the details of the successful and unsuccessful suppliers are kept in the strictest confidence. These details are used only to contact and support suppliers regarding their bidding activity for the relevant contracts.

**Answer: We have a corporate provider that is able to provide training services that we call off via an ESPO framework but we do not hold this specific information.**

**If first aid training is required as part of an employee role outside of the Barnet buildings then it would be procured and managed by the individual service. Schools arrange their own training.**

## **Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

## **Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

## **Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.