

25 February 2020

Our ref: 6090388

Thank you for your request received on 13 February 2020, for the following information:

Dear Sir/madam

I am writing to make a request for the information under the Freedom of Information Act 2000 to provide information for Traffic and Transport Services from your organisation and would be grateful if you can provide the following:

1. a staff organisation chart/structure that reflects the local government officers employed by your authority that manage the majority of the traffic management, design engineering, highway & road safety and sustainable transport-related functions.

2. a list of all the management hierarchical tiers from the Service Head to Trainee Engineer or equivalent title / designation.

3. a copy of their job descriptions as item 1 including pay grades for each post (i.e. Sc.6, PO1, PO2 etc.).

I would like the above information to be provided to me as electronic copies. If this request is too wide or unclear, I would be grateful if you could contact me as I understand that under the Act, you are required to advise and assist requesters. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary.

If the release of any of this information is prohibited on the grounds of breach of confidence, I ask that you supply me with copies of the confidentiality agreement and remind you that information should not be treated as confidential if such an agreement has not been signed.

I understand that you are required to respond to my request within the 20 working days after you receive this letter. I would be grateful if you could confirm in writing that you have received this request.

I look forward to hearing from you.

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and the answers to your questions are below

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I am writing to make a request for the information under the Freedom of Information Act 2000 to provide information for Traffic and Transport Services from your organisation and would be grateful if you can provide the following:

1. a staff organisation chart/structure that reflects the local government officers employed by your authority that manage the majority of the traffic management, design engineering, highway & road safety and sustainable transport-related functions. Attached.
2. a list of all the management hierarchical tiers from the Service Head to Trainee Engineer or equivalent title / designation. Attached structure chart.
3. a copy of their job descriptions as item 1 including pay grades for each post (i.e. Sc.6, PO1, PO2 etc.).

I would like the above information to be provided to me as electronic copies. See attached.

If this request is too wide or unclear, I would be grateful if you could contact me as I understand that under the Act, you are required to advise and assist requesters. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary.

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Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.