

28 February 2020
Our ref: 6124488

Thank you for your request received on 25 February 2020, for the following information:

1 Which postal supplier do you use to pick up your physical post?

Royal Mail (Yes/No): Whist/ (Yes/No): UKMail (Yes/No):
Other (Please specify):

2. Do you use franking machines or PP/ envelopes in your post room? If yes: Who is the manufacturer of your franking machines?

3. Do you use a hybrid mail solution for some or all of your outbound post requirements? If yes:

What procurement framework was used? When was the contract awarded?

Who is the supplier?

How long is the contract for?

What percentage of your total outbound post is currently submitted via your hybrid mail supplier?

4. Who is responsible for digital transformation in your organisation?

We have processed this request under the Freedom of Information Act 2000.

Response

I am writing to inform you that we have searched our records and although we hold some of the information requested, some is not held by London Borough of Barnet because as in Question 4, data not held as this is part of the ongoing Capita Contract and not dealt with by Barnet.

We've received a request for the following information: *1 Which postal supplier do you use to pick up your physical post?* Royal Mail (Yes/No): Whist/ (Yes/No): UKMail (Yes/No): *Other (Please specify):*

Royal Mail only

2. Do you use franking machines or PP/ envelopes in your post room? If yes: Who is the manufacturer of your franking machines?

We are predominantly PPI envelopes but we do still have a franking machine, Pitney Bowes, but we do not use it that much.

3. Do you use a hybrid mail solution for some or all of your outbound post requirements?

NO

If yes: What procurement framework was used? When was the contract awarded?

We are part of the London Boroughs consortium that utilises the CCS framework. It was awarded nearly 4 year ago.

Who is the supplier?

Royal Mail

How long is the contract for?

We had a 3 +1 years contract

What percentage of your total outbound post is currently submitted via your hybrid mail supplier?

None

4. *Who is responsible for digital transformation in your organisation?*

Barry May. HEAD OF CUSTOMER SERVICES & DIGITAL

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.