

2 March 2020  
Our ref: 6114088

Thank you for your request received on 14 February 2020, for the following information:

**Please provide me with the following information by electronic copy:**

- 1. A copy of your code of practice for issuing fixed penalty notices**
- 2. How many fixed penalty notices were issued in your area in 2017, 2018 and 2019**
- 3. The most common criteria for triggering a fixed penalty notice**
- 4. The total number of prosecutions in the above years under sections 444(1) and 444(1A) of the Education Act 1996**

We have processed this request under the Freedom of Information Act 2000.

## **Response**

Please note the information is collated in academic year.

### **1) A copy of your code of practice for issuing fixed penalty notices**

Please see attached

### **2) How many fixed penalty notices were issued in your area in 2017, 2018 and 2019**

Please see below

### **3) The most common criteria for triggering a fixed penalty notice**

Please see below

| Most Common Criteria                | <b>Total No. 18/19</b> | <b>Total No. 17/18</b> |
|-------------------------------------|------------------------|------------------------|
| Unauthorised family holiday absence | 1990                   | 1021                   |
| Arriving late                       | 30                     | 48                     |
| Absence due to other                | 35                     | 18                     |

unauthorised  
circumstances

**4. The total number of prosecutions in the above years under sections 444(1) and 444(1A) of the Education Act 1996**

*The table below shows prosecutions under S444(1) in connection with penalty notices.*

| <b>18/19</b> | <b>17/18</b> |
|--------------|--------------|
| 18           | 26           |

*The table below shows all prosecutions under S444(1): S444 (1A) not used.*

| <b>18/19</b> | <b>17/18</b> |
|--------------|--------------|
| 60           | 65           |

### **Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

### **Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

### **Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.