



London Borough of Barnet,  
2 Bristol Avenue,  
Colindale,  
London NW9 4EW  
9 April 2020  
Our ref: 6234788

Thank you for your request received on 7 April 2020, for the following information:

**I would like to know what policies are in place within your organisation to enable remote working during the Covid-19 lockdown since the start of the calendar year please.**

**1. Breakdown of the number of new devices purchased by your organisation:**

- o Laptops**
- o Tablet computers**
- o Mobile Phones**

**2. Detail on remote working software/licences purchased**

- o Number of Zoom accounts created**
- o Number of new office 365 account purchased**

We have processed this request under the Freedom of Information Act 2000.

## **Response**

The council holds the information requested and the answers to your questions are below

***I would like to know what policies are in place within your organisation to enable remote working during the Covid-19 lockdown since the start of the calendar year please.***

See attached

**1. Breakdown of the number of new devices purchased by your organisation:**

- o Laptops**
- o Tablet computers**
- o Mobile Phones**

The Authority has a policy to replace 20% of devices per annum (roughly just over 500), in addition an devices out of warranty are replaced if they fail (around 100). No tablets as we use 2in1 devices for this purpose.

The CSG Capita contract is between the council and Capita to deliver IT functions and services and can be found here

<https://open.barnet.gov.uk/dataset/23d3v/customer-and-support-group-csg-contract>

**2. Detail on remote working software/licences purchased**  
**o Number of Zoom accounts created**  
**o Number of new office 365 account purchased**

Zoom is not supported in the Authority - We use Skype for Business

All users of the corporate systems have an Office 365 account.

**Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

**Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

**Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.