

21 December 2020

Our ref: 6817804

Thank you for your request received on 25 November 2020, for the following information:

**Please confirm and send to me:**

- \* The exact length of time your current Committee Management System has been in place for - please also confirm the start date.**
- \* The end contract date for your current Committee Management System.**
- \* The last date a tender/ market evaluation was undertaken/ published by the Council for a Committee Management System**
- \* The date which you intend to publish your tender as part of your fair and transparent procurement process, and how you intend to undertake your tender process ie GCloud**
- \* The value of the yearly annual support/license/ maintenance charge for your current Committee Management System as this does not appear to be clear on your website and available data.**

**If the release of any of this information is prohibited on the grounds of breach of confidence/commercial, I ask that you supply me with copies of the agreement and remind you that information should not be treated as confidential if such an agreement has not been signed.**

We have processed this request under the Freedom of Information Act 2000.

## **Response**

The council holds the information requested and it is attached/ the answers to your questions are below

Please confirm and send to me:

***The exact length of time your current Committee Management System has been in place for - please also confirm the start date***

Please see attached Delegated Powers Report (Summary DPR – Extension of Contract with Modern Mindset Ltd).

***The end contract date for your current Committee Management System***

Please see attached Delegated Powers Report (Summary DPR – Extension of Contract with Modern Mindset Ltd).

***The last date a tender/ market evaluation was undertaken/ published by the Council for a Committee Management System***

Tender/market evaluations were undertaken around November / December 2011.

***The date which you intend to publish your tender as part of your fair and transparent procurement process, and how you intend to undertake your tender process i.e. GCloud***

The contract term ends in February 2022. Discussion will take place with Procurement regarding the re-tendering process in early 2021. How we will undertake the tender process is unknown at this time.

***The value of the yearly annual support/license/ maintenance charge for your current Committee Management System as this does not appear to be clear on your website and available data.***

Please see attached Delegated Powers Report (Summary DPR – Extension of Contract with Modern Mindset Ltd). Additional costs for 2021-2022 are shown below:

Period: 1 April 2021 to 31 March 2022

<b>Licence, Support and Maintenance Description</b>	<b>Net (£)</b>
Modern.gov Annual Licenses Support and Maintenance	7,498.48
Hosting	4,137.09
Restricted App	3,102.82
<b>Total Annual Net Charge for 2021 - 2022</b>	<b>14,738.39</b>

### **Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

### **Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

### **Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.