

2 Bristol Avenue,
Colindale, NW9 4EW
23 February 2021
Our ref: 7000436

Thank you for your request received on 8 February 2021, for the following information:

I would like all information regarding the first aid provisions you have at your council offices. In particular, I would like answers to the following:

- * How many people do you ordinarily have in the office on any given day?**
- * How many mental health first aiders do you have on site?**
- * Do you have a qualified first aider in the office or a qualified first aider who would usually be in the office? If so how many?**
- * How many people has your council trained in first aid since the start of 2018 - can you break this down by how many people were trained each year.**
- * When was the most recent first aid qualification obtained by anyone in your offices?**

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and the answers to your questions are below

**** How many people do you ordinarily have in the office on any given day?***

Up to 1600 members of staff and visitors.

**** How many mental health first aiders do you have on site?***

There are 30 members of staff trained in Mental Health First Aid.

**** Do you have a qualified first aider in the office or a qualified first aider who would usually be in the office? If so how many?***

Outside of Covid times there would be an average of 15 First Aid Trained members of staff on duty. During Covid times this has reduced down to a minimum of 4 persons during normal operational hours although the occupancy has also reduced to below 100. All Security Officers are first aid trained and we have a minimum of 4 Officers on duty at any point during operational hours.

**** How many people has your council trained in first aid since the start of 2018 - can you break this down by how many people were trained each year.***

A total of 12 members of staff were trained or received a refresher in First Aid since the start of 2018. 2018 – x2 members of staff, 2019 – 9 members of staff, 2020 – x1 member of staff.

*** *When was the most recent first aid qualification obtained by anyone in your offices?***

This was 15 th January 2020

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.