



London Borough of Barnet,  
2 Bristol Avenue,  
Colindale, NW9 4EW  
8 July 2021  
Our ref: 7459400

Thank you for your request received on 5 July 2021, for the following information:

**1) Does your local authority routinely request parents/guardians of electively home educated children to supply photographic images of a) their home educated child/ren engaging in educational activities? b) their home-educated child(ren)s educational work? c) any other images (eg images of bookshelves/certificates/awards etc)?**

**as part of your routine contact /duties with electively home-educating families in your area?**

**2) If this is not a routine request, but your elective home education team does on occasion request any of the photographic images outlined above, please advise under what circumstances you would request said images from parents.**

**3) If your local authority has ever requested or received photographic images from electively home educating families please advise -**

**a) Where these images are stored?**

**b) In what format they are stored?**

**c) What members of staff have access to said images?**

**d) Whether anyone with access to these images, has ever shared any of the said images, supplied from any electively home educating family, to anyone outside of the immediate local authority elective home education team? If so, to whom were images shared and for what purpose?**

**d) How long you store said images for?**

**4) If and when you dispose of any photographic images that electively home educating families have**

**supplied to your local authority, please explain your time frame for doing this and your process for doing so.**

**5) If you hold photographic images of any of your electively home-educated children whether supplied by parents voluntarily, or requested by your department, do you supply guidance for parents on**

**a)Where these images are stored?**

**b)In what format they are stored?**

**c)What members of staff have access to said images?**

**d)How long you keep said images for?**

**e)How they can go about requesting to have said photographic images permanently deleted?**

We have processed this request under the Freedom of Information Act 2000.

## **Response**

The council hold the information requested and the answers to your questions are below

***1)Does your local authority routinely request parents/guardians of electively home educated children to supply photographic images of***

***a)their home educated child/ren engaging in educational activities?***

***b)their home-educated child(ren)s educational work?***

***c)any other images (eg images of bookshelves/certificates/awards etc)?***

***as part of your routine contact /duties with electively home-educating families in your area?***

No, the Local Authority does not request parents/guardians to supply photographic images of their children in relation to elective home education.

***2)If this is not a routine request, but your elective home education team does on occasion request any of the photographic images outlined above, please advise under what circumstances you would request said images from parents.***

We do not request photographs, if parents want to evidence work and ask for examples of what to provide we make suggestions as listed above, it remains parents choice whether to send this and we accept parental preference.

***3)If your local authority has ever requested or received photographic images from electively home educating families please advise -***

***a)Where these images are stored?***

They are stored securely in electronic files.

***b)In what format they are stored?***

As pictures in a child's individual file.

***c)What members of staff have access to said images?***

The EHE advisory Teacher, EHE Administrator and Manager of EHE.

***d)Whether anyone with access to these images, has ever shared any of the said images, supplied from any electively home educating family, to anyone outside of the immediate local authority elective home education team? If so, to whom were images shared and for what purpose?***

No.

***d)How long you store said images for?***

Whilst the child is deemed home educated and then in line with GDPR regulations.

***4)If and when you dispose of any photographic images that electively home educating families have***

***supplied to your local authority, please explain your time frame for doing this and your process for doing so.***

The electronic files are deleted within the timeframes stated by the GDPR regulations.

***5)If you hold photographic images of any of your electively home-educated children whether supplied by parents voluntarily , or requested by your department, do you supply guidance for parents on***

***a)Where these images are stored?***

On request.

***b)In what format they are stored?***

On request.

***c)What members of staff have access to said images?***

On request.

***d)How long you keep said images for?***

On request.

***e)How they can go about requesting to have said photographic images permanently deleted?***

Any images sent to the EHE department are done so by the parent, if they wish for us to not keep the images or change their mind once images have been sent then they can contact the EHE department requesting images are deleted.

## **Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

## **Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

## **Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Information Management Team (FOI) London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.