

London Borough of Barnet
2 Bristol Avenue,
Colindale,
London, NW9 4EW
6 October 2021
Our ref: 7674252

Thank you for your request received on 24 September 2021, for the following information:

I would like to make the following FOI:

- 1. How much money has been spent in the last 3 years on Information Governance training/development for IG Staff in your department?**
- 2. What is your annual budget each year within the Information Governance team for staff development/training?**
- 3. If training has occurred, what courses have been completed? (e.g. FOI practitioner Certification)**

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and the answers to your questions are below.

1. How much money has been spent in the last 3 years on Information Governance training/development for IG Staff in your department?

- 2021- 2022 (so far) = £2,004
- 2020- 2021 = £9,256.40
- 2019- 2020 = £5757
- 2018- 2019 = £1215

2. What is your annual budget each year within the Information Governance team for staff development/training?

The budget is held centrally for the whole directorate and is not team specific.

The Records and Information Management Team sit within the Assurance directorate and this directorate has a total training budget of £26,000 for 2021/2022.

3. If training has occurred, what courses have been completed? (e.g. FOI practitioner Certification)

The below listing reflects the training undertaken in the last 3 years as paid for by Barnet Council. It does not reflect any free training or webinars attended.

Please note in some circumstances, some of the courses below were attended by more than one officer.

- Data Ethics
- Data Protection Essentials - Knowledge Level 1
- Data Protection Essentials - Knowledge Level 2
- Data Sharing
- Data Sharing in the public sector
- EIR Training
- FOI Exemptions
- General Data Protection Regulation
- Handling a Subject Access Request
- Information Governance in Practice
- Introduction to Cyber Security
- IRMS Conference 2018
- IRMS Conference 2021
- Law Enforcement Webinar
- PDP Data Protection Conference 2019
- PDP Data Protection Conference 2020
- PDP Data Protection Conference 2021
- Records Management for GDPR
- Records Management Practitioner Certificate
- Records Management Level 1 and 2
- Senior Information Risk Owner training

- Surveillance Cameras, Drones and the Law
- Webinar - Information Asset Owners

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Records & Information Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.