London Borough of Barnet 2 Bristol Avenue, Colindale, London, NW9 4EW 6 June 2022 Our ref: 8271931

Thank you for your request received on 12 May 2022, for the following information:

please see below FOI questions for the Licensing Service relating to the Licensing Act 2003

Licensing Contact Info Email - Address - Phone

Is there a Pre-Application service available?

Which Local Newspapers are acceptable for notice advertisements in your area

All Responsible Authorities Contacts, Emails and/or Address

Who serves the consultation to the Responsible Authorities applicant or authority?

Is there an online application process available?

Please could you provide your Licensing Act Policy?

Does the Authority have any cumulative impact zones? If yes please could you provide the policy for this.

We have processed this request under the Environmental Information Regulations 2004

## Response

The council holds the information requested and it the answers to your questions are below

Licensing Contact Info Email - Address - Phone

2 Bristol Avenue, Colindale, London, NW9 4EW



Tel: 020 8359 7443

Email: licensingadmin@barnet.gov.uk

Is there a Pre-Application service available?

No

Which Local Newspapers are acceptable for notice advertisements in your area

Barnet Times, Barnet Post or a local publication within the vicinity of where the premises are based, such as the Finchley

All Responsible Authorities Contacts, Emails and/or Address - See attached

Who serves the consultation to the Responsible Authorities applicant or authority?

Dependent on the format in which the application is presented, if its an online application, then the Licensing Authority will send the consultation to the Responsible Authorities on the applicant's behalf. However if the application is submitted by hard copy, then the applicant is responsible for sending copies of the application to the Responsible Authorities.

Is there an online application process available?

Yes through .GOV

Please could you provide your Licensing Act Policy?

See link licensing policy 2020.pdf (barnet.gov.uk)

Does the Authority have any cumulative impact zones?

**Burnt Oak Broadway** 

If yes please could you provide the policy for this.

Details of the CIZ can be found in the Licensing Policy and under Section 5 and also in Appendix 4

## **Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <a href="http://open.barnet.gov.uk/">http://open.barnet.gov.uk/</a>

## Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link <a href="https://www.ico.org.uk">www.ico.org.uk</a>

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

## Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: <a href="mailto:foi@barnet.gov.uk">foi@barnet.gov.uk</a>. Or by post to Records & Information Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.