

London Borough of Barnet,
2 Bristol Avenue, Colindale,
London NW9 4EW
22 September 2022
Our ref: 8392336

Thank you for your request received on 13 September 2022, for the following information:

I would be most grateful if you would provide me, under the Freedom of Information Act, the following information regarding your facilities management approach:

- * If any, which software solution(s) are used to manage your corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM), and who are your current provider(s)?**
- * What is the start date and duration of the contract(s)?**
- * Is there an extension clause in the contract(s) and, if so, the duration of the extension?**
- * Has a decision been made yet on whether the contract(s) will be extended or renewed?**
- * What is the annual value of the contract(s)?**
- * What is the total contract value of each contract?**
- * How was the contract(s) procured, e.g., framework/tender?**
- * Who is the senior officer responsible for these systems?**

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and it is attached/ the answers to your questions are below

I would be most grateful if you would provide me, under the Freedom of Information Act, the following information regarding your facilities management approach:

- * If any, which software solution(s) are used to manage your corporate***

property/assets, ownerships and occupations, lease agreements and facilities management (CAFM), and who are your current provider(s)?

In FM we use a system named Locale. This is specifically used for recording ID requests, access cards, parking requests and helpdesk. This is unrelated to any other systems in place to manage the Property/Assets/Portfolio.

**** What is the start date and duration of the contract(s)?***

Start date was May 2019

**** Is there an extension clause in the contract(s) and, if so, the duration of the extension?***

It is an initial 4 year contract with 1 year optional extension.

**** Has a decision been made yet on whether the contract(s) will be extended or renewed?***

Undecided as it is for review in May 2023.

**** What is the annual value of the contract(s)?***

Circa £10,000 per annum

**** What is the total contract value of each contract?***

Only one in FM (as above)

**** How was the contract(s) procured, e.g., framework/tender?***

Via an Invitation to Quote (ITQ)

**** Who is the senior officer responsible for these systems?***

sean.patten@barnet.gov.uk

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Records & Information Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.