

London Borough of Barnet  
2 Bristol Avenue,  
Colindale,  
London, NW9 4EW  
3 January 2023  
Our ref: 8796044

Thank you for your request received on 8 December 2022, for the following information:

**I am writing to you under the Freedom of Information Act 2000 to request the following information Please may you provide me with:**

- 1. Who are the contacts for planning and licensing training for councillors within the council?**
- 2. What method of training do the council use (eg. classroom, on demand or blended)?**
- 3. Who do the council use to deliver the planning and licensing training for councillors?**
- 4. How much have you spent on planning and licensing training per annum over the last 5 years?**

We have processed this request under the Environmental Information Regulations 2004.

## **Response**

The council holds the information requested and the answers to your questions are below

***1. Who are the contacts for planning and licensing training for councillors within the council?***

Fabien Gauden and Andy Bates - Planning

***2. What method of training do the council use (eg. classroom, on demand or blended)?***

***3. Who do the council use to deliver the planning and licensing training for councillors?***

Training takes place every year and is mandatory for all Members and Substitute Members who sit on Planning Committees.

This year two planning sessions were held, one online, and another at the Town Hall for Members who had not been able to attend the first session. The sessions are run by Officers from Planning, Governance and Legal Services. They cover:

- Members Planning Code of Practice (including conduct at meetings)
- Site Visits Facts and Figures about Barnet
- Decision-Making in Planning Committees, Adopted Development Plan
- Re Member Liaison Officers
- Planning Portal
- Structure of Planning Service / Role of joint employment contracts in decision-making processes.
- Difference between Planning and Building Control responsibilities
- Weight of the London Plan etc

***4. How much have you spent on planning and licensing training per annum over the last 5 years?***

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**Further information**

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

**Advice and Assistance : Direct Marketing**

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link [www.ico.org.uk](http://www.ico.org.uk)

**For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.**

**Your rights**

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: [foi@barnet.gov.uk](mailto:foi@barnet.gov.uk). Or by post to Records & Information Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website [www.ico.org.uk](http://www.ico.org.uk)). There is no charge for making an appeal.