London Borough of Barnet
2 Bristol Avenue,
Colindale NW9 4EW
26 January 2023
Our ref: 8891340

Thank you for your request received on 23 December 2022, for the following information:

Dear Barnet Borough Council,

This is a request for information under the Freedom of Information Act. I am requesting information about Subject Access Requests, where individuals have the right to access their personal information: https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-le-processing/individual-rights/the-right-of-access/ I would like to request the following information:

- As of Friday 23rd December 2022, how many Subject Access Requests are being processed by this council?

- Out of these, how many are past the one calendar month deadline?

- And out of those that are past the one calendar month deadline, how many are more than six months old?

I would like to receive this information in an Excel format. If you feel that a substantive response to this request is not possible within a reasonable time frame, I would be grateful if you could contact me and provide assistance as to how I can refine the request. If you need any clarification, please contact me. I look forward to receiving a response in 20 working days.

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and it is attached/ the answers to your questions are below

This is a request for information under the Freedom of Information Act. I am requesting information about Subject Access Requests, where individuals have the right to access their personal information: https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-le-processing/individual-rights/the-right-of-access/ I would like to request the following information:

- As of Friday 23rd December 2022, how many Subject Access Requests are being processed by this council?

22

- Out of these, how many are past the one calendar month deadline?

12

- And out of those that are past the one calendar month deadline, how many are more than six months old?

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Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. http://open.barnet.gov.uk/

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Records & Information

Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.