

London Borough of Barnet,
2 Bristol Avenue, Colindale, NW9 4EW
31 March 2023
Our ref: 9330788

Thank you for your request received on 8 March 2023, for the following information:

I am making the following Freedom of Information Request to gather the relevant data.

- 1. How many employees do you have?**
- 2. How many printers (A4, A3 single function or multi-function) do you have?**
- 3. How many print servers do you have?**
- 4. Do you use any print management software (Equitrac, SafeQ, PaperCut, PrinterLogic etc)?**
- 5. Who supplies your printers, software and servers?**
- 6. If so, which do you use?**
- 7. What is the job title of the person responsible for printers within your organization?**

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and it has responded to your questions below.

I am making the following Freedom of Information Request to gather the relevant data.

1. How many employees do you have?

3000 staff approximately

2. How many printers (A4, A3 single function or multi-function) do you have?

We have mixed fleet of 51 machines, 5 desktop A4 printers, 5 A4 MFD and 41 A3 MFD's.

3. How many print servers do you have?

We currently utilise 4 servers for the MFD fleet management.

4. Do you use any print management software (Equitrac, SafeQ, PaperCut, PrinterLogic etc)?

We use Papercut software for print management.

5. Who supplies your printers, software and servers?

This is part of the overall Capita CSG contract but the machines are supplied by Capita.

<https://open.barnet.gov.uk/dataset/customer-and-support-group-csg-contract>

6. If so, which do you use?

The current manufacturer are Kyocera.

7. What is the job title of the person responsible for printers within your organization?

Job Title is Document Centre Manager.

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Records & Information Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.