

2 Bristol Avenue, Colindale, NW9 4EW

16 October 2024
Our ref: 13056785

Thank you for your request received on 30 September 2024, for the following information:

How many staff make up your SEND department?

How many staff make up your EHE department?

What is the staffing structure of your Education department.

Are all your SEND staff and EHE staff trained in EOTIS (s61 Children and Families Act) S19 educational provision (s19 Education Act), and EHE (parental choice s7 Education Act)?

If not trained what percentage of staff are trained in all three areas, and what percentage are trained in each area and what percentage have not received this training?

How do you ensure your SEND staff gives accurate information to parents whose child has an EHCP and are considering EHE rather than EOTIS or s19?

What is the current 2024 Job description for your Front line EHE staff.

What is the current 2024 Job description for your Front line SEND staff

What is the current 2024 Job description for your EHCP co-ordinator

What procedures do you have in place to ensure a parent with a child with SEND who chooses to EHE is not indirectly discriminated against?

What procedures do you have in place to ensure a parent with a child with SEND who chooses a special school place or believes EOTIS is the correct Educational setting for their child is not forced into EHE?

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and it is attached/ the answers to your questions are below

Caring for people, our places and the planet

How many staff make up your SEND department?

How many staff make up your EHE department?

1 EHE Advisory Teacher

What is the staffing structure of your Education department.

Section 21 - Information available elsewhere -We consider that the absolute exemption set out in Section 21 (information accessible by other means) applies to the information requested because it is already reasonable accessible at [BELS Structure Chart \(Directors & Assist Directors\)_Redacted.pdf \(barnet.gov.uk\)](#)

Are all your SEND staff and EHE staff trained in EOTIS (s61 Children and Families Act) S19 educational provision (s19 Education Act), and EHE (parental choice s7 Education Act)?

SEND Staff & EHE Staff - yes training received and entire team trained.

If not trained what percentage of staff are trained in all three areas, and what percentage are trained in each area and what percentage have not received this training?

Not applicable.

How do you ensure your SEND staff gives accurate information to parents whose child has an EHCP and are considering EHE rather than EOTIS or s19?

A meeting is convened by school, SEN caseworker and the EHE Advisory teacher attend. The EHE teacher advises the full implications of EHE to families.

What is the current 2024 Job description for your Front line EHE staff.

Please see the attached EHE Advisory Teacher job description document.

What is the current 2024 Job description for your Front line SEND staff

Please see the attached SEN Caseworker job description document.

What is the current 2024 Job description for your EHCP co-ordinator

Please see the attached EHCP Case Writer job description document.

What procedures do you have in place to ensure a parent with a child with SEND who chooses to EHE is not indirectly discriminated against?

Child goes onto the caseload also of the EHE advisory teacher and SEND Team attend the Annual Review. All children and all applications are considered by a multi agency panel.

What procedures do you have in place to ensure a parent with a child with SEND who chooses a special school place or believes EOTIS is the correct Educational setting for their child is not forced into EHE?

No parents are forced in to EHE and always are provided with a choice as it is a parental choice to EHE. There are limited specialist places. A child would have a named setting.

Further information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: foi@barnet.gov.uk. Or by post to Records & Information Management Service, Assurance Group, London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.